

American Renaissance School
Meeting of the Board of Directors (BOD)
Open meeting minutes
Wednesday, March 1, 2017
6:30 p.m.

Dated Wednesday, March 1, 2017

The Meeting was **Called to Order** at 6:30 pm by Sam Kennington

Board Members Present: Sam Kennington, Harriette Bailey, Michele Knapp, Marc Davis, Frank DiGangi, Sharon Bell, Anna Johnson

Board Members Absent: Matt Reyes and Jonathan Bell

Administrative Staff Present: Jim Duffey, Betsy Rosenbalm, Jessica Duncan, John Mairs

Administrative Staff Absent: n/a

Others in Attendance: n/a

1. Call to Order – Sam Kennington, Board Chairman

- ARS Mission read by Harriette Bailey
- Special Recognition – Cheryl Pierce, EC Teacher (6-8), sixth year at ARS. Ms. Pierce has been recognized as a leader in PBIS in North Carolina. She leads the PBIS team at ARS and coordinates the schools PBIS program participation.
- Johns Saunders, Custodian. Mr. Saunders has assisted with maintaining the buildings and facilitated the relocation of the front entrance.
- John Mairs, IT Director – assistance with relocation of the K-5 front entrance. Mr. Mairs also facilitated the smooth transition of school application and lottery to an electronic system.
- Suzie Benoit and Diane Reimann, school volunteers – for the decoration of the front lobby in the K-5 building.
- Danielle Cusick, 3rd grade teacher and MTSS (Multi-tiered System of Support) Coordinator.

2. Public Comment – N/A

3. Adoption of Agenda

- Sharon Bell moved to adopt the agenda. Motion was seconded by Michele Knapp. Motion passed.

4. Approval of minutes:

February 1, 2017 minutes were presented for approval.

- Michele Knapp moved to adopt the agenda. Motion was seconded by Frank DiGangi. Motion passed.

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New Business

Committee Reports

○ **Finance**

- Corrections are needed to reflect the changes on the amended budget, including the pay increases from Fall 2016. There are no noted deficits at this time.
- Sharon Bell moved to accept the budget as presented. Motion was seconded by Frank DiGangi. Motion passed.

○ **Development/Fund raising**

- Special Thank you to RAP for the awesome Teacher Appreciation Week activities
- RAP update – looking forward to assisting with fund-raising for the 2017-18 Academic year
- The Development Committee needs volunteers/assistance for the Spring Gala
- Considering repeating the Butter Braid fundraiser to help offset the costs of field trip participation

○ **Governance**

- Presented proposed Grievance Policy. Will share with Administrative team for feedback.
- Will vote to implement at the 4/5/17 meeting
- Will review the medical policy revision and vote at the 4/5/17 meeting

○ **Personnel**

- Search Committee process updates were shared
 1. Committee will receive a job description, meet for orientation and sign commitment form
- Personnel committee will meet to begin reviewing applications

○ **Property and Facilities**

- Soliciting staff and parent volunteers for the following committees:
 1. Research on staying in current school locations
 2. Research on moving to a new school location
- Tradd St. Property
 - \$355 raised at Groucho's to fund equipment
 - Trevor Johnson has committed to completing South Iredell IB final project
 - Ed Brooks has cleared the land
 - Rocks for the running path have been delivered
 - Next steps
 - House beautification

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- Grant update
 - Committee continues to look for alternate funding streams
 - Kami MacDonald has indicated that there are additional Boy Scouts interested in completing their South Iredell IB final projects at ARS
- **School Report**
 - Air Quality
 - Received final executive summary of Air Quality Process indicating the safety of the air quality in ARS buildings. The status will continue to be closely monitored.
 - Will schedule a meeting with Amy Miller and parents to discuss additional questions/concerns
 - K-5 building owner is also contacting an environmental specialist to get recommendations from an additional expert
 - Facilities committee will follow-up on recommendations
 - Bus Repair
 - Will follow-up on Activity Bus policy
 - Calendar Committee
 - Trying to develop a calendar that is aligned with ISS

5. Board Chair Remarks

- Volunteers are needed for ARS YAA and Spring Gala; we cannot do what we do without parent volunteers
- Front Entrance looks great and frees up space for additional activities

6. Closed Session (if needed) – Closed session

- Sharon Bell moved to go into closed session to discuss attorney privilege and personnel issues.
- Frank DiGangi seconded the motion
- Motion passed

7. Next Meeting and Adjourn –

The next meeting of the board of directors will be on April 5, 2017 at 6:30 pm in the K-5 Building board room.

Sharon Bell made a motion to adjourn.
The motion was seconded by Michele Knapp.
The motion carried.

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A motion to approve these board minutes is made, seconded and passed.

Approved on: April 5, 2017 Signature of Officer: Harriette N. Bailey