

**American Renaissance School**  
**Meeting of the Board of Directors (BOD)**  
**Open meeting minutes**  
**Wednesday, June 26, 2018**  
**6:00 p.m.**

**Dated** Wednesday, June 26, 2018

**ARS Mission:**

**To ensure a standard of academic excellence by providing a nurturing environment that allows each child to reach his/her fullest potential as students and citizens.**

The Meeting was **Called to Order** at 6:00 pm by Sharon Bell

**Board Members Present:** Sharon Bell, Frank DiGangi, Michele Knapp, Kameron Brown, Tai McMiller, Ben Stikeleather, Tracey Bain

**Board Members Absent:** Jonathan Bell

**Administrative Staff Present:** Jim Duffey, Jessica Duncan, John Mairs, Andrea Leluika, Danielle Cusick

**Administrative Staff Absent:** Kay Johnson

**Others in Attendance:** n/a

**1. Call to Order** – Sharon Bell, Board Chairman

- Moment of silence
- Pledge of Allegiance
- Review of open meeting laws and Freedom of Information Act

**2. Public Comment** – N/A

**3. Adoption of Agenda**

*Ben S. moved to adopt the amended agenda. Motion was seconded by Frank D. Motion passed.*

**4. Approval of Minutes**

*Kameron Brown moved to approve the minutes for the 5/2018 meeting with necessary revisions. Motion was seconded by Ben Stikeleather. Motion passed.*

**5. Teacher Work Conditions**

John M. Discussed the results from the teacher work conditions survey. 95% of teachers agree that ARS is a good school to work; policies are clearly understood by faculty; Majority requested more PDs for teachers and staff.

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**6. School Improvement Plan (SIP) Team**

Rob Orrill

- Team collected data on SIP goals.
- Goal #6 will coincide with PBIS.

**7. Annual Fund**

- Jim discussed the added measures for safety to the school; major improvements will be made to both campuses this year.

**8. EOG Results**

- Preliminary results= increase from last year for ELA, Math, and Science.

**9. Finance Report**

- Financial Report
  - Included into budget is development funds
- 2018-19 budget will be reviewed with Jim Duffey
- Bank fee structures were reviewed and key executives signed bank paperwork.
- New account for dissolution account; saving account online access will be available; payroll consultant to assist payroll are all new features-banking.
- There will be an increase for all returned checks- \$25
- *Michele K. moved to approve the return check fee. Motion was seconded by Kameron Brown. Motion passed.*

*Ben S. moved to approve the financial report. Motion was seconded by Kameron Brown. Motion passed.*

**10. Audit**

Audit was approved; services will continue with vendor.

**11. Board Retreat**

- The board retreat and meeting will be held on 8/1/18- further details will be provided
- Board will present agenda ideas for retreat to Michele in one week.
- *Tai M. moved to pay \$300 for a full day reservation at Cool Springs Center. Motion was seconded by Frank D. Motion passed.*

**12. School Reports**

- John Mairs

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- Lunch update: Surveys were completed by parents; options were presented.
- *Ben S. moved to have use JD's as a vendor at \$5 per day for lunch, but only if he matches the free/ reduced lunch rate. Seconded by Kameron Brown. Motion passed.*
- *Tai M. motioned to continue services with Franco Cleaning Services. Seconded by Ben S. Motion passed.*
- Environmental/ Asbestos Agent contract renewal for 3 years.
- *Frank D. motioned to continue services with contractual provider. Seconded by Kameron B. Motion passed.*
- EC contracts with INvision for students; will continue to look for vendors for 8/2018 meeting.
- *Michele K. moved to use a local psychologist for testing. Seconded by Ben S. Motion passed.*
- *Ben moved to have a \$25 registration fee per child for before-care/ after-school. Seconded by Kam B. Motion passed.*
- John Mairs:  
Technology: 1:1 iPads for 2<sup>nd</sup>-8<sup>th</sup> graders; K-1 access to MacBooks/ iPads

**New Business**

**Committee Reports**

**Finance**

- To be discussed in closed session

**Governance**

- Tracey will be sworn in with other new members at 8/2018 meeting.
- Interviews to continue later this month.

**Personnel**

- New hire recommendation for 5<sup>th</sup> grade teacher; science position.
- *Michele K. motioned to accept the recommendations. Seconded by Frank D. Motion passed.*

**Development/Fundraising**

- No report

**Property and Facilities**

- To be discussed in closes session

**13. Board Chair Remarks**

N/A

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**14. Closed Session (if needed)**

*Kam B. moved to go into closed session. Motion was seconded by Frank Digangi.  
Motion passed*

**15. Next Meeting and Adjourn –**

The next meeting of the board of directors will be on 8/1/18 for retreat.

*Kam B. made a motion to adjourn.  
The motion was seconded by Frank Digangi.  
The motion carried.*

\*\*\*\*\*

A motion to approve these board minutes is made, seconded and passed.

Signature of Officer: Tai McMiller