

American Renaissance School
Meeting of the Board of Directors (BOD)
Open meeting minutes
Wednesday, November 1, 2017
6:00 p.m.

Dated Wednesday, November 1, 2017

ARS Mission:

To ensure a standard of academic excellence by providing a nurturing environment that allows each child to reach his/her fullest potential as students and citizens.

The Meeting was **Called to Order** at 6:00 pm by Sharon Bell

Board Members Present: Sharon Bell, Frank DiGangi, Harriette Bailey, Jonathan Bell, Marc Davis, Kameron Brown, Tai McMiller, Ben Stikeleather, Michele Knapp

Board Members Absent: n/a

Administrative Staff Present: Jim Duffey, Jessica Duncan, John Mairs, Andrea Leluika, Danielle Cusick

Administrative Staff Absent: n/a

Others in Attendance: n/a

1. Call to Order – Sharon Bell, Board Chairman

- Moment of silence
- Pledge of Allegiance
- Review of open meeting laws and Freedom of Information Act

2. Public Comment – N/A

3. Adoption of Agenda

Tai McMiller moved to adopt the agenda. Motion was seconded by Jonathan Bell. Motion passed.

4. Approval of Minutes

Frank DiGangi moved to approve the minutes with necessary revisions. Motion was seconded by Kam Brown. Motion passed.

5. Recognitions

Fall Festival

Josh Sloan, Shannon Sloan, Gretchen Clodfelter, John Bailey, Kimberly Green, Todd Austin, Rob Orrill

Book Fair

Beverly Rufty, Jessica Owens

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Bright Ideas Grant
Emily Keith

6. RAP

- Presented BOD with check for \$12,315 for Discount Card Fundraiser
- Ice cream cards are going well
- Excellent fall festival/book fair
- Now has a volunteer coordinator – need volunteers for
 - File folder games for EC
 - Math help for 5th grade
- Planning a holiday event for ARS
- Gearing up for Spring Gala/Golf Tournament (3/23/18)
 - Working on sponsorship packets for distribution

New Business

Committee Reports

Finance

- Financial report submitted by Frank DiGangi
- ARS is on track with drawing down funding appropriately
- Will work on budget amendments as needed
- Will explore the need for an additional banking account for a possible business saving for future long-term planning needs
- Will explore the need for a separate account for participation in NC State Retirement
- Will develop a financial policy regarding new account and present to BOD
- Financial Audit is complete and was successful
- Accident Insurance Audit (Worker's Compensation) is upcoming

Kam Brown moved to accept the budget and financial report as presented. Motion was seconded by Jonathan Bell. Motion passed.

Jonathan Bell moved to allow treasurer to move forward with researching and opening needed accounts. Motion was seconded by Ben Stikeleather. Motion passed.

Governance

- Need to schedule meeting to develop process to fill 3 vacant BOD positions
- Need to work on slate of officers for 18-19

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Personnel

- No report

Development/Fundraising

- No report

Property and Facilities

- Facilities Update
 - Actively pursuing long term plan for ARS
 - Met with current landlord this week – who is open to different ideas
 - Economic Impact study consists of 3 phases
 - Phase 1 - \$2,000
 - Phase 2 - \$2,500
 - Phase 3 - \$3,000

Jonathan Bell moved to move forward with Phases 1 & 2. Seconded by Kam Brown. Motion passed.

School Report

Charter Renewal

- Self-assessment is due 11/3
- ED to submit amendment to Office of Charter Schools to officially change the name to American Renaissance School; submit to NC Board of Education to officially change the school's mission statement to the approved statement
 - Mission: To ensure a standard of academic excellence by providing a nurturing environment that allows each child to reach his/her fullest potential as students and citizens.
- Onsite visit scheduled for 1/10/18. BOD and Administrative Team need to attend

School Improvement Plan

- Rob Orrill is chair
- Using BOD strategic plan and SIP to make a working document
- Wants to align SIP with DPI goals
- Assessing the current school status, the need for improvement and developing a new plan of action
- Would like to present new plan to BOD at December meeting
- SIP team meets 1st Monday of each month at 3:30 pm
- Would like to SIP presentation a standing item on the BOD meeting agenda
- SIP team is seeking parent representatives from K-5 and 6-8 buildings

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School Reports

- Jessica Duncan
 - Animal Ambassadors have raised \$240
 - Upcoming field trips
 - Wonders of the World
 - Natural Museum and Planetarium
 - Attending NCCAT
 - Technology component added to Canvas for Teachers

- Danielle Cusiack
 - Piloting iStation and Exact Path to assist students with MTSS needs
 - NC Check-ins (4-6 Math and 5-7 ELA) used to determine effectiveness on EOG outcomes. Will be used to assess student learning in November, January and March. This will identify specific standards that need attention and help with data-based planning.
 - This new system could possibly replace MAPP testing and could potentially save \$7,000 to \$8,000

- Andrea Leluika
 - Cyber Security – Dove House to provide training to students
 - ARS is participating in Operation Christmas Child, and will be collecting items November 1-9
 - Barbara Gandy started employment as a Math tutor
 - Progress reports will be distributed

- Jim Duffey
 - Community Partnership has been developed with Betty's Dance for 6-8 PE class. Also, there will be camps offered when ARS students have ½ days at school
 - In discussions with the Theatre of Statesville to possible offer camps for next summer
 - Grants for Fence – submitted through Lowe's. This grant may be able to assist with funding – up to \$20,000
 - Yearbooks to be purchased
 - Upcoming Events (December 8)
 - Economic Impact Study presentation – 9:00
 - BOD meeting – 10:00
 - BOD training – 1:00

Ben Stikeleather moved to purchase yearbooks for staff. Motion was seconded by Marc Davis. Motion passed.

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7. **Board Chair Remarks**
N/A

8. **Closed Session (if needed)**
Kam Brown moved to go into closed session to discuss personnel issues, discipline issues and attorney privilege. Motion was seconded by Marc Davis

9. **Next Meeting and Adjourn –**

The next meeting of the board of directors will be on December 8, 2017 10:00 am in the K-5 Building board room.

Frank DiGangi made a motion to adjourn.
The motion was seconded by Tai McMiller.
The motion carried.

A motion to approve these board minutes is made, seconded and passed.

Approved on:December 8, 2017 Signature of Officer: Harriette N. Bailey