

American Renaissance School
Meeting of the Board of Directors (BOD)
Open meeting minutes
Wednesday, May 2, 2018

Dated Wednesday, May 2, 2018

ARS Mission:

To ensure a standard of academic excellence by providing a nurturing environment that allows each child to reach his/her fullest potential as students and citizens.

The Meeting was **Called to Order** at 6:00 pm by Sharon Bell

Board Members Present: Sharon Bell, Harriette Bailey, Jonathan Bell, Tai McMiller, Ben Stikeleather, Michele Knapp

Board Members Absent: Marc Davis, Kam Brown, Frank DiGangi

Administrative Staff Present: Jim Duffey, Jessica Duncan, John Mairs, Andrea Leluika, Danielle Cusick, Kay Johnson

Administrative Staff Absent: n/a

Others in Attendance: n/a

1. Call to Order – Sharon Bell, Board Chairman

- Moment of silence
- Pledge of Allegiance
- Review of open meeting laws and Freedom of Information Act

2. Public Comment – N/A

3. Adoption of Agenda

Michele Knapp moved to adopt the revised agenda. Motion was seconded by Ben Stikeleather. Motion passed.

4. Approval of Minutes

Tabled until June meeting.

5. Recognitions

- Kathy Shipman, Sandy Gross – Organizing NC Zoo Field Trip
- Anita Waugh and Kathy Berkley – Organizing 6-8 Field Trips to Outer Banks and NYC, respectively
- Todd Fowler – Industries of the Blind collaboration. Partnered with the Division of Hard of Hearing and Wake Forest University
 - Grace Buddie
 - Isabel Price

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- Maddie Barnes
- Caroline Kauffman

Lunch Proposal

- Seeking an alternative program from quality lunch providers. Students will have 4 choices (2 hot, cold, salad – including gluten-free/lactose-free)
- ARS will handle ordering for students who receive FRL.
- BOD will deliberate and vote at the June 2018 meeting

Finance Report

- Report \$495K in revenue still to come in prior to the end of the year
- Reached projected Development goal

Jonathan Bell moved to accept the financial report. Seconded by Michele Knapp. Motion passed.

New Account

- Frank is discussing new account with Wells Fargo. ARS currently pays \$2K in bank fees. Looking to moving to a fee-free account
- Move \$50K to separate account to cover retirement if school suddenly closed

**Ben Stikeleather moved to change current WF account to non-fee account and open a non-fee checking account to start with an initial deposit of an appropriate amount
Seconded by Jonathan Bell. Motion passed.**

Financial Services

Issues with Charter Financial/Charter Success (mainly payroll)
Considering returning to Arcadia

Jonathan Bell moved to renew contract with Charter Success and continue with Petway Mills Pierson as Auditor. Seconded by Michele Knapp. Motion passed.

Jim Duffey

Budget discussion

- School Counselor
- Operating Reserves
- Capital Reserves
- 1. Needs Assessment completed
BOD, K-5 staff, 6-8 staff, Administration
- 2. State Projections – pending
 - a. 4% increase in salary
 - b. 6.3% increase in benefits

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2018-19 Academic Year

Grades 2-5 (21 students/class)

Grades 6-8 1 additional student/class)

FT School Counselor

FT Custodian

Apple lease is ending

\$60K to fund balance

Will continue to discuss at June 2018 BOD meeting

Conflict of Interest Policy (disclosures)

- Jonathan Bell's wife is completing some substitute teaching assignments at ARS.
- Jim Duffey's son works for an insurance agency that wants to provide ARS with insurance quotes

Facilities Committee

- USDA loans being explored
- Lease to own
- Environmental study

Governance Committee

- Planning to review BOD applications
- Present committee membership for next year at June BOD meeting

School Report

Recommendation to eliminate MAP testing and iStation

Technology Report

Canvas (Grades 4-8 LMS). Recommend renewing with 3-yr option.

Ben Stikeleather moved to renew contract with Canvas (3-yr option). Seconded by Tai McMiller. Motion passed.

PikMyKid dismissal system recommended.

Ben Stikeleather moved to renew contract with PikMyKid. Seconded by Jonathan Bell. Motion passed.

School Messenger. Recommend renewing, \$2K

Ben Stikeleather moved to renew contract with School Messenger. Seconded by Jonathan Bell. Motion passed.

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Email naming system will change to First.Last@arsnc.org

Payment Structure

MYPAYMENTSPLUS – unified platform for all school activities fee payments. Administration will work out timing and phase in of the system. ARS will cover the 3.99% fee per transaction

Jonathan Bell moved for ARS to pay the 3.99% transaction fee. Seconded by Benjamin Stikeleather. Motion passed.

End of Year Activities

- Closing ceremony – May 31
- Last Day 5K – June 1
- 6-8 Open House – May 3 (6-7:30)

6. Board Chair Remarks

N/A

7. Closed Session (if needed)

Ben Stikeleather moved to go into closed session to discuss personnel issues and attorney privilege. Motion was seconded by Michele Knapp. Motion passed.

8. Next Meeting and Adjourn –

The next meeting of the board of directors will be on June 26, 2018 6:00 p.m. in the K-5 Building board room.

Michele Knapp made a motion to adjourn. Motion was seconded by Jonathan Bell. Motion carried.

A motion to approve these board minutes is made, seconded and passed.

Approved on: June 26, 2018

Signature of Officer: Harriette N. Bailey