

**American Renaissance School**  
**Meeting of the Board of Directors (BOD)**

**Open meeting minutes**  
**Wednesday, October 4, 2017**  
**6:00 p.m.**

**Dated** Wednesday, October 4, 2017

**ARS Mission:**

**To ensure a standard of academic excellence by providing a nurturing environment that allows each child to reach his/her fullest potential as students and citizens.**

The Meeting was **Called to Order** at 6:00 pm by Sharon Bell

**Board Members Present:** Sharon Bell, Frank DiGangi, Harriette Bailey, Jonathan Bell, Marc Davis, Kameron Brown, Tai McMiller

**Board Members Absent:** Ben Stikeleather, Michele Knapp

**Administrative Staff Present:** Jim Duffey, Jessica Duncan, John Mairs, Andrea Leluika, Danielle Cusick

**Administrative Staff Absent:** n/a

**Others in Attendance:** n/a

**1. Call to Order** – Sharon Bell, Board Chairman

- Moment of silence
- Pledge of Allegiance
- Review of open meeting laws and Freedom of Information Act

**2. Public Comment** – N/A

**3. Adoption of Agenda**

*Frank DiGangi moved to adopt the agenda. Motion was seconded by Jonathan Bell. Motion passed.*

**4. Approval of Minutes**

*Jonathan Bell moved to approve the minutes with necessary revisions. Motion was seconded by Frank DiGangi. Motion passed.*

**5. Recognitions**

Model Classroom

- Casey Clendenin, Amanda DiGangi, Kate Czerwinski

3b Festival

- **Mr. Wilkins**, Todd Austin, Jason Mayhew, London Steed

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Backpack Program

- **Weston ??**, Stacy Warren
- Mikayla Parker asked to have items donated to the Backpack Program in lieu of personal gifts

**6. RAP**

- Staff luncheon – RAP has a goal to provide lunch on all ½ days for faculty and staff
- 3b Children’s area – Gretchen Clodfelter sponsored activities
- Students completed a community art project – ARS Rocks – that will be placed at various location throughout downtown
- Discount cards - \$12, 245
- RAP wear shirts will arrive on Friday
- Book fair is scheduled for 10/23-10/27 and will be open during Curriculum Night/Fall Festival. Volunteers are needed.
- Copy team is available to make copies for teachers as needed
- Working on coverage for lunches 1x/month
- Great Wolf Lodge event is scheduled for 1/25/18
- Working on a holiday-themed family night; trying to coordinate the event with the Statesville Shop & Stroll

**New Business**

**Committee Reports**

**Finance**

- Financial report submitted by Frank DiGangi

*Jonathan Bell moved to accept the budget and financial report as presented.  
Motion was seconded by Kameron Brown. Motion passed.*

**Governance**

- Working on identifying needed policies with the goal of a unified document of ARS Policies and Procedures
- BOD/Administration Directory
- Revised Committee Structure
- Updated Nepotism and Conflict of Interest Polices

*Committee recommended/presented new standing committee membership.  
Seconded by Kam Brown. Motion passed.*

**Personnel**

- No report

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**Development/Fundraising**

- 3b - \$7,321.98 profit
  - Possibly discuss having a dedicated coordinator for next year's event
- Spring Gala
  - Krystal Wilkinson, Statesville Country Club, presented idea for hosting a Golf Tournament as a fundraiser on March 23, 2018.
  - In need of volunteers

**Property and Facilities**

- Facilities Update
  - Looking at best options for the future of ARS
  - Need to determine what to do with the end of current lease
    - Possibly get estimate of cost of repairs to current building to assist in decision-making
  - Tradd St. is in a holding pattern until decisions regarding future location of ARS is clarified
    - Need to develop a plan for upkeep during the interim
    - Chad Odom will provide a pricing structure for general upkeep
    - Tree has been removed; stump will be removed next week
  - Economic Impact study to begin October 6

**School Report**

Discussion of School Report Card

Charter Renewal

- Executive Director completed training webinar
- Self-assessment is due 11/3
- Need to file a charter amendment to change the previous mission statement to the one the BOD has adopted
- Need to address how we have worked toward old mission statement as well as new mission statement
- Need to submit an amendment to change the official school name from American Renaissance Middle School to American Renaissance School

**7. Board Chair Remarks**

N/A

**8. Closed Session (if needed)** – Kam Brown moved to go into closed session to discuss personnel issues, discipline issues and attorney privilege

**9. Next Meeting and Adjourn –**

**American Renaissance School**  
**Meeting of the Board of Directors**

The next meeting of the board of directors will be on November 1, 2017 6:00 pm in the K-5 Building board room.

*Harriette Bailey made a motion to adjourn.  
The motion was seconded by Kam Brown.  
The motion carried.*

\*\*\*\*\*

A motion to approve these board minutes is made, seconded and passed.

Approved on: November 1, 2017 Signature of Officer: Harriette N. Bailey