

American Renaissance School
Meeting of the Board of Directors (BOD)
Special called meeting minutes
November 21, 2016
6:00 p.m.

Dated Monday, November 21, 2016

1. The Meeting was **Called to Order** at 6:00 pm by Sam Kennington

1. **Board Members Present:** Sam Kennington, Harriette Bailey, Jonathan Bell, Marc Davis, Matt Reyes, Anna Johnson, Michele Knapp, Frank DiGandi, Sharon Bell

Board Members Absent: n/a

Administrative Staff Present: Jim Duffey, Betsy Rosenbalm, Jessica Duncan, John Mairs

Administrative Staff Absent: n/a

Others in Attendance: n/a

2. **Call to Order** – Sam Kennington, Board Chairman

- The purpose of this called meeting is to discuss personnel issues and resolution of previously presented grievance.

3. **Public Comment** – n/a

4. **Adoption of Agenda**

- Jonathan Bell moved to adopt the agenda, seconded by Michelle Knapp
- Agenda was adopted

5. **Personnel Issue**

- Sam Kennington reminded the audience about proper decorum during BOD meetings before reading the following statement:

Tonight, the BOD received a Letter of Resignation from Tony Hall as Head of School at American Renaissance. We want to thank Mr. Hall for his tireless and dedicated service to American Renaissance over the past three and a half years. Mr. Hall is to be commended for his many accomplishments during his tenure. Some of which are:

1. Raising test scores;
2. Raising student growth;
3. Increasing fund raising efforts; and
4. Creating an environment where every child is respected.

We want to wish Mr. Hall the very best as he moves forward in his professional career.

The Chair entertained a motion to accept Mr. Hall's resignation. Jonathan Bell provided opinion and recused himself from voting.

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- Sharon Bell moved to accept Mr. Hall's resignation. The motion was seconded by Matt Reyes.
- The motion carried unanimously.

The Chair made the following statement:

The time for all of us to come together at American Renaissance has never been greater than it is right now. The BOD expresses our genuine and sincere gratitude for all the support and input that it has received over the past few weeks. With your continued support and positive input, we look forward to a bright future for American Renaissance School.

In the weeks to come, the BOD will be developing a school leadership structure. Once the structure is in place, the BOD will begin a search for a Head of School. Thank you in advance for your understanding and patience.

Presently, the Board has put together a transitional school leadership team of:

- Jim Duffey, Head of Grades 6-8
- Jessica Duncan, Head of Grades K-5
- John Mairs, Director of Technology and Information, K-8
- Betsy Rosenbalm, Director of Exceptional Children and testing, K-8

We assure you that our students will continue to come to school every day in a loving, safe and nurturing environment that promotes academic excellence and achievement.

Along with our outstanding parents, ARS's dedicated and caring teachers and leaders will continue to make ARS the Number One School of Choice in North Carolina.

The Chair thanked the audience for attending, and entertained a motion to go back into Executive (closed) Session. Matt Reyes moved to go into closed session. The motion was seconded by Michele Knapp. Motion carried.

6. New Business:

- Request to Use School Facility by Statesville Theatre
 - The Facilities Use Contract was presented by Michelle Knapp, Treasurer. There isn't a date conflict with the school. However, someone needs to be available to open the door (an ARS employee or BOD member), if the teacher cannot attend a rehearsal. A staff member may need to be paid for their time (by the facility users).
 - A \$200 fee will be charged for use of the facility OR some type of presentation for ARS students. If the renters opt to pay the fee, the funds will be applied to the ARS arts program.
 - Sharon Bell moved to accept the agreement. The motion was seconded by Frank DiGandi. Motion passed. This Facilities Use Agreement will be used for future renters.

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- Key Assignment Agreement
 - Administrative staff will determine who needs a key to ARS buildings
 - Each person must sign the key agreement form
 - Key numbers will be stamped on all keys and assigned accordingly
 - Administrators will develop an in-house and outside log to track key distribution/return
 - Administrators will draft an agreement for outside vendors or non-ARS staff, employees, and/or BOD
 - Michele Knapp moved to approve the key agreement. The motion was seconded by Anna Johnson.
- Custodial/Building Maintenance
 - Building maintenance discussion will continue after the administration meets with custodial services. The BOD would like to have someone on school premises during the school day.

Old business:

- Jonathan Bell stated that the BOD had received a written grievance and heard from the individual submitting the grievance. A formal letter of resolution will be sent to the individual making the grievance.
- Sam Kennington stated that the BOD has met daily with staff/parents during the previous week. The current grievance policy will be revised to reflect the ability to grieve directly to the BOD regarding school administration.
- The Chair thanked the audience for attending.

Next Meeting and Adjourn –

The next meeting of the board of directors will be on December 7, 2016 at 6:30 pm in the K-5 Building board room.

Jonathan Bell moved to adjourn.
The motion was seconded by Sharon Bell.
The motion carried unanimously.

A motion to approve these board minutes is made, seconded and passed.

Approved on: December 7, 2016 Signature of Officer: Harriette Bailey