

**American Renaissance School  
Meeting of the Board of Directors**

**Open meeting minutes**

**December 16, 2016**

APPROVED February 24, 2016

**Dated** December 16, 2015

1. The Meeting was **Called to Order** at 6:32pm by Sharon Bell
2. **Board Members Present:** Sharon Bell, Anna Johnson, Kameron Brown, Michele Knapp, Marc Davis, Matt Reyes, Sam Kennington

**Board Members Absent:** Harriette Bailey

**Administrative Staff Present:** Kathleen Gay, Betsy Rosenbalm

**Administrative Staff Absent:** Jim Duffey, Jessica Duncan, Tony Hall

**Others in Attendance:** Yvonne Foster, Anita Waugh

**3. Review and Approval of Previous Open Meeting Minutes and Agenda**

*Kameron Brown made a motion to approve the open meeting minutes from 11/2/15.  
Sam Kennington seconded the motion.  
The motion carried unanimously.*

*Michele Knapp made a motion to approve the agenda.  
Kameron Brown seconded the motion.  
The motion carried unanimously.*

**4. Recognition of Yvonne Foster – Betsy Rosenbalm**

Yvonne Foster was recognized as the ARS Exceptional Children's (EC) Teacher of Excellence at the 65th Annual Conference on Exceptional Children, held on November 19, 2015. Each Local Educational Authority (LEA) in NC was able to nominate one EC teacher of such caliber, and the conference only recognized one Teacher of the Year for each charter school from each region. Ms. Foster was selected to be recognized from our region as the charter school representative. The board congratulated Ms. Foster on this prestigious award thanked her for all of her hard work at ARS.

**5. Public Comment – Sharon Bell**

- None.

**6. October Financial Report & Updates - Michele Knapp**

Ms. Knapp discussed the income line items, including grants, as well as one undocumented expense Amazon charge from October in the amount of \$29.95. This

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item has been identified and accounted for. She also discussed internet and phone services, explaining that we will be looking for a new provider as Time Warner Cable does not bill correctly, which has resulted in the loss of some eRate funding.

*Sam Kennington made a motion to approve financial report.*  
*Kameron Brown seconded the motion.*  
*The motion carried unanimously.*

**7. 2016-2017 Calendar** – Kathleen Gay –

Ms. Gay presented the proposed calendar for the following school year, which was put together by a team of staff, administrators and parents from both the elementary and middle schools.

*Michele Knapp made a motion to approve the 2016-17 school calendar.*  
*Kameron Brown seconded the motion.*  
*The motion carried unanimously.*

**8. Middle School Roof Update** –Michele Knapp

The roofing company currently approved to do the work on the middle school roof will not return calls. Work on the roof has not moved forward, with the roofing company citing issues with dumpsters etc. Ms. Knapp worked with the city and got these concerns addressed. However, the roofing company still will not return phone calls, despite multiples attempts over the past four weeks. They were given an ultimatum, but still did not respond. Ms. Knapp recommends that the school cancel its agreement with this company and make an offer to the company that previously provided the next lowest bid, which was for a partial repair, similar in price.

*Michele Knapp made a motion to cancel the agreement with First Class Roofing and make an offer to the company that the provided the next lowest bid.*

*Sam Kennington seconded the motion.*

*Further discussion followed, regarding whether or not the board should put a cap on the allowed bid for the next company.*

*Following discussion, Mr. Kennington restated the motion by Ms.Knapp to cancel the agreement with First Class Roofing, with the addendum that Mr. Hall and the Facilities Committee talk be permitted to negotiate with the second bidder.*

*Kameron Brown seconded the motion.*

*The motion carried unanimously.*

**9. State Risk Pool Funding** – Betsy Rosenbalm

- Ms. Rosenbalm reported that ARS received the Special State Reserve grant but did not receive one risk-pool grant; she will resubmit.

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**10. Development Committee Report – Matt Reyes**

- Mr. Reyes reported that we need someone to run the Corporate Dinner who has the time, energy and background. The Dinner has been postponed from the original date of January 29<sup>th</sup>. Ms. Bell will put the Corporate Dinner on the agenda for the Board of Directors' January meeting.
- Ms. Knapp asked about the discount card fundraiser and when the school can expect to receive funding from the Renaissance Association of Parents (RAP). The board is grateful for the outstanding work of RAP and parent volunteers. Ms. Bell responded that she would follow up with Nicole Kirschner, RAP Co-President.

**11. Governance Committee Report – Kameron Brown & Sharon Bell**

- Together with Harriet Bailey, Amy Morley and Jeremy Quick, Mr. Brown and Ms. Bell participated in two governance committee meetings to select the next members of the ARS Board of Directors. The Committee met with three outstanding candidates. The Committee recommends that the board select Debra Connolly to join the board in January 2016 and Jonathon Bell, JD to join the board in June 2016.

*The board accepted the Committee's suggestion unanimously.*

**12. Personnel Committee Report – Michele Knapp**

- No updates.
- Bonus checks to staff went out last week.

**13. Next Meeting and Adjourn – Sharon Bell**

*Sam Kennington made a motion to approve the open meeting minutes from 11/2/15.  
Kameron Brown seconded the motion.  
The motion carried unanimously.*

The next meeting of the board of directors will be on **January 27 at 6:30pm** in the Elementary Building Board room.

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A motion to approve these board minutes is made, seconded and passed. (Item 4 on next meeting's agenda.)

Approved on: February 24, 2016      Signature of Officer: \_\_\_\_\_

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