

**American Renaissance School**  
**Meeting of the Board of Directors (BOD)**  
**Open meeting minutes**  
**Wednesday, February 1, 2017**  
**6:30 p.m.**

**Dated** Wednesday, February 1, 2017

The Meeting was **Called to Order** at 6:30 pm by Sam Kennington

**Board Members Present:** Sam Kennington, Harriette Bailey, Michele Knapp, Marc Davis, Frank DiGangi, Sharon Bell, Anna Johnson, Jonathan Bell

**Board Members Absent:** Matt Reyes

**Administrative Staff Present:** Jim Duffey, Betsy Rosenbalm, Jessica Duncan, John Mairs

**Administrative Staff Absent:** n/a

**Others in Attendance:** n/a

**1. Call to Order – Sam Kennington, Board Chairman**

- Special Recognition – ARS 6-8 Students participated in the Statesville Women’s Club Art Show. This group of students was led by Savannah Wilkins (6-8 Art Teacher). ARS ranked 1<sup>st</sup> in each of the art categories. Each student was presented with a Certificate of Excellence by Jim Duffey (6-8 Principal).
- Special Recognition – ARS Spelling Bee was led by Jennie Conine and Sandy Gross. Participants were recognized with a Certificate of Excellence. Three students will continue to the next level, and compete at Salisbury Academy.
- Special Recognition – Exploration Volunteers were presented with Certificates of Excellence for leading ARS students in extracurricular, specialized activities.

**2. Public Comment – N/A**

**3. Adoption of Agenda**

- Michele Knapp moved to adopt the agenda. Motion was seconded by Jonathan Bell. Motion passed.

**4. Approval of minutes:**

January 4, 2017 minutes were presented for approval.

- Michele Knapp moved to approve the January 4, 2017 minutes with necessary revisions. Motion was seconded by Anna Johnson. Minutes were approved.

**New Business**

**Committee Reports**

○ **Finance**

- The year to date budget was presented by Michele Knapp. No deficit noted at this time.

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- Sharon Bell moved to accept the budget as presented. Motion was seconded by Frank DiGangi. Motion passed.
- **Development/Fund raising**
  - February is Staff appreciation month. There will be ongoing activities to recognize ARS staff throughout the month.
  - Annual Fund – kicks off February 3, 2017 and runs through the month. Phone calls reminders will go out each week during the School Message. The goal is for 100% participation from the BOD, staff, faculty, and families. David Payne will make arrangements for individuals to donate shares of stock to ARS during the annual fund.
  - Calendar Committee met and are considering 3 options. Once finalized, the recommended calendar for AY 17-18 will be shared with the BOD for a final decision.
- **Governance**
  - Met briefly to develop a plan of action
  - First action will be to recommend a revised Grievance Policy
  - Need to develop a policy regarding students/families opting to NOT ride ARS provided transportation
  - Will meet within the next 10 days
  - Need a 6-8 representative
- **Personnel**
  - Will begin work on search for a school Executive Director once the BOD give approval
  - Recommended search procedure was presented to the BOD
  - Need to consult with Treasurer or others regarding an appropriate salary range
  - Search Procedure was presented by the Personnel committee for BOD approval. Motion was seconded by Frank DiGangi. Motion passed.
- **Property and Facilities**
  - Update on Air Quality was presented by Amy Miller from Terry Lynn Environmental Services. Air Quality is within normal limits and will continue to be monitored monthly.
  - ARS Long term planning report was presented by Frank DiGangi
  - Trevor Johnson will complete an Eagle Scout Project to assist in the continued development of the Tradd St. property for use by ARS students, faculty and staff.
- **School Report**
  - Bus Repair

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- Purchased new brakes
- Front tires were replaced
  
- Exceptional Children
  - 11 team members will participate in annual crisis training
  - ESL – 4 students will participate in state testing
  
- 2017 Lottery
  - Enrollment policy was updated and approved by the DPI Office of Charter Schools
  - Jonathan Bell moved to adopt the revised Enrollment Policy. Motion was seconded by Sharon Bell. Motion passed.

**5. Board Chair Remarks**

- Thanks to John Mairs for his work on the new electronic application and enrollment procedure. The sentiment was echoed by Frank Digangi and Anna Johnson.

**6. Closed Session (if needed) – Closed session**

- Michele Knapp moved to go into closed session for attorney privilege and personnel discussions
- Frank DiGangi seconded the motion
- Motion passed

**7. Next Meeting and Adjourn –**

The next meeting of the board of directors will be on March 1, 2017 at 6:30 pm in the K-5 Building board room.

Michele Knapp made a motion to adjourn.  
The motion was seconded by Marc Davis.  
The motion carried.

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A motion to approve these board minutes is made, seconded and passed.

Approved on: March 1, 2017

Signature of Officer: Harriette N. Bailey