

American Renaissance School

Cash Management for Federal Funds

Policy

American Renaissance School will maintain written cash management policies designed to minimize the time elapsing between the transfer and subsequent disbursement of funds ([2 CFR Part 200.305](#)). American Renaissance School will strive to expend the Federal funds on allowable expenditures as expeditiously as possible. Specifically, American Renaissance School attempts to expend all drawn Federal funds within 72 hours of receipt.

Prior to each payment request, the Executive Director or designee reviews the general ledger to determine the exact amount of cumulative expenditures to date and reviews and calculates the exact amount of payroll and/or other payables that will be paid out within three business days once the payment is received. The Executive Director or designee verifies that legible, satisfactory source documentation is on file to support each cost included in the request for payment. Prior to the draw-down request, the Executive Director or designee reviews and verifies the accuracy of the amount to be requested. The Executive Director or designee requests payment and certifies that the expenditures are true and correct and that the payment received will be paid out within three business days of receipt in American Renaissance School's depository account.

No later than three days after payment was requested, the Executive Director or designee will verify that the payment was received in American Renaissance School's depository account. The Executive Director or designee will immediately process said payroll or other payables. The Executive Director or designee will verify all payments to ensure that no funds are being paid out for goods and services not actually received and to verify that all funds received for a particular payment are paid out and do not remain on deposit in the American Renaissance School depository account.

Interest Earned on Advances

American Renaissance School will hold Federal advance payments in interest-bearing accounts, unless an allowable exception applies. American Renaissance School will begin to calculate interest earned on cash balances once funds are deposited into the LEA's account. Interest will be calculated quarterly and interest earned will be remitted within 30 days of the end of the quarter. Interest earned amounts up to \$500 per year may be retained by American Renaissance School for administrative expense. Any additional interest earned on Federal advance payments deposited in interest-bearing accounts must be returned annually.